

Donald G. Murray

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Objective: To obtain an internship or co-op position in the field of accounting or finance.

Education: **Michigan Technological University (MTU)**, Houghton, MI

- B.S. Business Administration, graduating in May 2009
- Concentration in Finance and Accounting
- GPA 3.80

Awards & Accreditations

- MTU "Outstanding Man in Business" 2008
- Beta Gamma Sigma member since April 2008

Project Experience: **Kimberly-Clark Corporation**, Department of Taxation, Houghton, MI 01/07 - Present

- Document tax processes of Kimberly-Clark to help them comply with Sarbanes-Oxley
- Organize and conduct conference calls twice each week to discuss the current processes with Kimberly-Clark

Work Experience: **Michigan Technological University**, Houghton, MI 09/07 – 12/07

Tutor – Principles of Finance

- Assisted students with weekly homework assignments
- Prepared and facilitated a study session for students to prepare for quizzes and tests

Kimberly-Clark Corporation, Department of Taxation, Neenah, WI 05/07 – 08/07

Intern – Tax Reporting (Full-Time Summer)

- Collaborated with tax associates to calculate the 2006 federal research and development tax credit
- Prepared corporate state apportionment tax returns for legal entities of Kimberly-Clark

Winsert Technologies, Inc., Marinette, WI 05/06 - 08/06

Office Assistant/Lab Assistant (Full-Time Summer)

- Assisted in data conversion between computer systems
- Conducted and reported experiments in metallurgical lab

Green Bay Packers Pro Shop, Lambeau Field, Green Bay, WI 03/03 – 08/06

Sales Associate (High School and Summers)

- Assisted customers with any questions regarding the Packers, tours, or merchandise
- Processed orders over phone and at register

Leadership/ Student Organizations: **Kappa Sigma Iota (KSI)** 09/06 - Present

President (March 2007 – March 2008)

- Prepare and facilitate bi-weekly meetings
- Oversee and distribute tasks among officers

Activities: **MTU Intramurals**

- Participate in golf, volleyball, softball, football, and basketball

References Available Upon Request